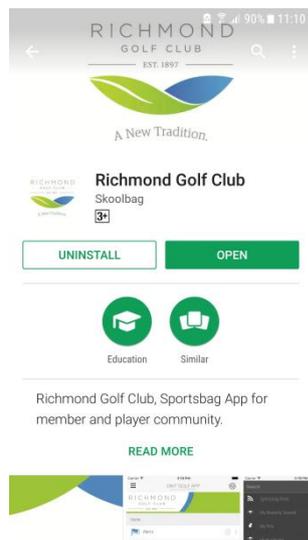


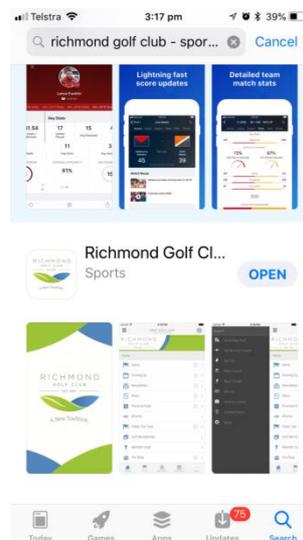
Richmond Golf Club App – How to Download and Set Up

Downloading the App from the App Store

1. In your App Store (Apple store for Apple/iPhone devices, Google Play store for Android devices) **search for 'Richmond Golf Club'**. The app will appear in the search results as displayed below.
2. **Click 'Install'** on the app page to install the app onto your device.

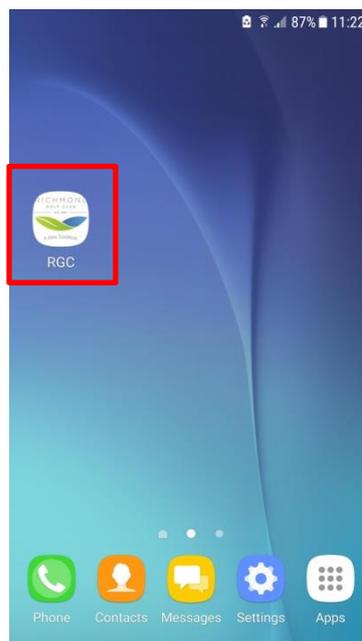


Google Play Store



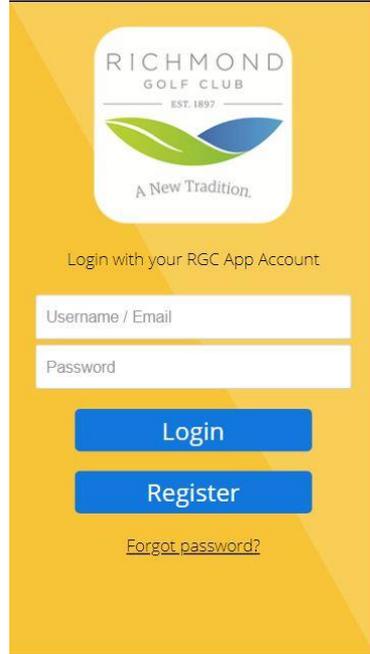
Apple Store

3. Once downloaded, the app will appear with the thumbnail 'RGC' in your list of apps as below.



Registering a RGC App Account

4. Upon launching the app, you will have the option to register as a new user. **Tap the register button** to begin.



The screenshot shows the login screen of the Richmond Golf Club app. At the top is the RGC logo with the text 'RICHMOND GOLF CLUB EST. 1897' and 'A New Tradition.' Below the logo, it says 'Login with your RGC App Account'. There are two input fields: 'Username / Email' and 'Password'. Below these fields are two blue buttons: 'Login' and 'Register'. At the bottom, there is a link that says 'Forgot password?'.

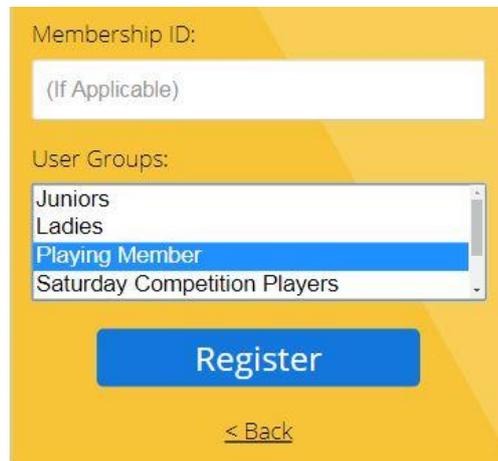
5. **Fill out your details in the form as prompted.** Note that all fields except 'Membership I.D' are mandatory.



The screenshot shows the 'Create an Account' form in the RGC app. The form has a yellow background and contains the following fields:

- Full Name:** Two input fields with the text 'RGC' and 'User' entered.
- Email Address:** One input field with the text 'admin@richmondgolfclub.com.au' entered.
- Password:** Two input fields, both containing '*****'.
- Mobile Phone:** One input field with the text '0245781739' entered.
- Membership ID:** One input field with the text '(If Applicable)' entered.
- User Groups:** A dropdown menu with 'Juniors' selected.

- From the User Groups drop down menu, **select the user groups that you wish to be a part of**. You can select more than one group. User Groups allow you to view and receive notifications of information exclusive to that group (for example, users that select Veterans will receive news and notices about the Veterans group)



Membership ID:
(If Applicable)

User Groups:
Juniors
Ladies
Playing Member
Saturday Competition Players

[Register](#)

[< Back](#)

- Once completed, **tap the register button to finish**. You will receive a notification informing you that a confirmation has been sent to the email address you entered. This email will have your user name and password, so keep it safe.
- On the landing page, **use your new username and password to log in**.



RICHMOND
GOLF CLUB
EST. 1897
A New Tradition.

Login with your RGC App Account

admin@richmondgolfclub.com.au

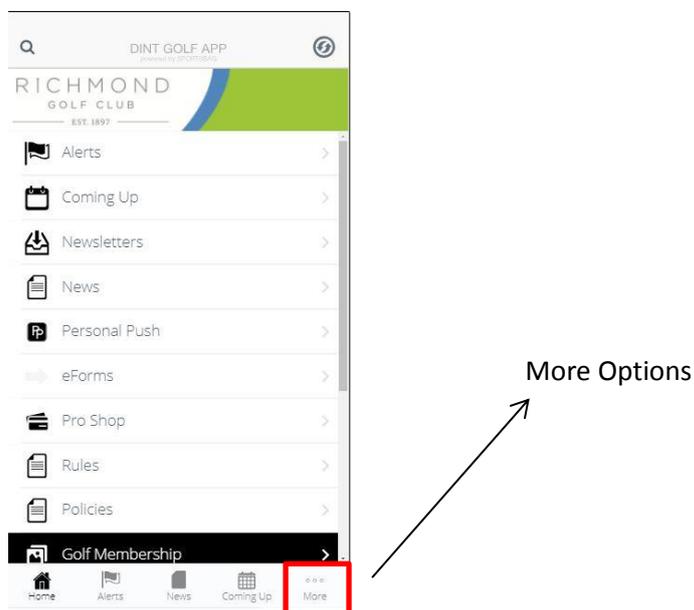
[Login](#)

[Register](#)

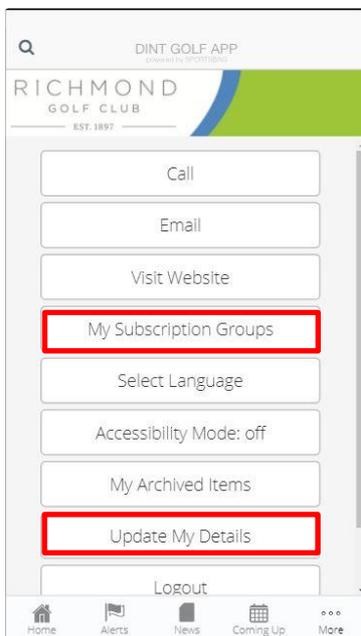
[Forgot password?](#)

Updating Your Details/User Groups

1. On the home page of the app, **tap the 'More' icon in the bottom right hand corner** to bring up a list of additional options.



2. Tap the **'My Subscription Groups'** option to change your user groups. Tap the **On/Off switch next to each group** to toggle between different groups.



3. Tap the **'Update My Details'** option to change your user name and password. You can also update your groups from this screen.